

Application for Certificate of Availability for Sale under the HOS Secondary Market Scheme pursuant to paragraph 4(c) of the Schedule to the Housing Ordinance (Cap. 283)

Housing Department
Home Assistance Loan Unit
(HOS Secondary Market Scheme)
Room 202, 2/F, Lung Cheung Office Block,
138 Lung Cheung Road, Wong Tai Sin, Kowloon
Tel.: 3162 0680

For HD (Estate Office) Use			
	Day	Month	Year
Date of First Assignment			
Code Address			
Signature: _____ (_____) HO or AHM/ Estate			

To: Director of Housing
via Housing Manager, _____ Management Office/Estate Office/
District Tenancy Management Office

Property Address

I/We would like to apply for a Certificate of Availability for Sale pursuant to paragraph 4(c) of the Schedule to the Housing Ordinance (Cap. 283) for the above property.

I/We attach herewith a cheque/cashier order with the following details:

Bank	Branch of Bank	Cheque/Cashier Order No.

payable to the "Hong Kong Housing Authority" for the sum of HK\$750 as payment for the application fee (please write down the identity card number of the applicant on the back of the cheque or the cashier order).

I/We understand that **the fee will not be refunded whether the application is successful or not.**

	<u>Name</u>	<u>HKIC No.</u>	<u>Signature</u>
Owner/ Owner's Agent (1)	_____	()	_____
Owner/ Owner's Agent (2)	_____	()	_____
Owner/ Owner's Agent (3)	_____	()	_____

Daytime Contact No.: _____ Date (dd/mm/yyyy): _____ / _____ / _____

Notes of Application

1. Please read carefully the Application Guide for the HOS Secondary Market Scheme before completing this application form. Flats under the HOS Secondary Market Scheme refer to the flats sold under the Home Ownership Scheme (HOS)/Private Sector Participation Scheme (PSPS)/Tenants Purchase Scheme (TPS) which are assignable pursuant to paragraph 4(c) of the Schedule to the Housing Ordinance.
2. This application form should be returned to the District Tenancy Management Office/Management Office / Estate Office in charge of your court/estate together with the application fee and a copy of the Deed of Assignment (For details, please enquire at the Management Office/ Estate Office concerned). Please attach all the relevant Deeds of Assignment if any change of ownership of the flat has taken place.
3. Please enquire at the mortgagee bank or the Land Registry concerned about the procedures for obtaining a copy of the Deed of Assignment.
4. When signing the application form, the owner should give the same signature as the one on the Deed of Assignment.
5. If the property is jointly owned by two or three persons, all owners are required to sign this form.
6. If the applicant is a lawful agent of the owner, a valid power of attorney and the attorney's identity document must be attached.
7. If the owner or joint owner has been bankrupt, the column of "Signature of owner/owner's agent" must be signed by the Official Receiver or the trustee in bankruptcy on behalf of the bankrupt owner and stamped with the official seal. A copy of the bankruptcy order should be submitted with this application form.

(To avoid misdelivery, please write in block letters. Please notify the Housing Department if there are any changes in future.)

Correspondence address in Hong Kong (must be completed)					
Name of Applicant					
<input type="checkbox"/> HK	<input type="checkbox"/> KLN	<input type="checkbox"/> NT	<input type="checkbox"/> Islands	District	
Street Name			Street No.		
Estate Name					
Building Name					
Block No.		Floor		Flat/Unit/ Room No.	
Post Office/P.O. Box No. (if applicable)					

The Hong Kong Housing Authority (HA) has received your application with the payment as printed. Your application number is:

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This is an Official Receipt. Please quote your application number in all future correspondence with HA.

Correspondence address in Hong Kong (must be completed)					
Name of Applicant					
<input type="checkbox"/> HK	<input type="checkbox"/> KLN	<input type="checkbox"/> NT	<input type="checkbox"/> Islands	District	
Street Name			Street No.		
Estate Name					
Building Name					
Block No.		Floor		Flat/Unit/ Room No.	
Post Office/P.O. Box No. (if applicable)					

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Street Name			Street No.		
Estate Name					
Building Name					
Block No.		Floor		Flat/Unit/ Room No.	
Post Office/P.O. Box No. (if applicable)					